



No. 500-141/2019-20/BSNL/L.E./Gratuity

Dated: 16th of December, 2019

To,
The Chief General Manager
All Circles, BSNL

Sub: Determination of the Amount Payable under BSNL VRS-2019 Scheme against
(i) Leave Encashment payable to Absorbed and BSNL Recruited Employees
(ii) Gratuity payable to BSNL Recruited Employees

Regarding the determination of Leave Encashment and Gratuity Liability, the Circles are requested to determine the Amount Payable under BSNL VRS-2019 Scheme against Leave Encashment payable to Absorbed and BSNL Recruited Employees and Gratuity payable to BSNL Recruited Employees who have opted for VRS. Further, the Circle must keep employee wise calculation sheet ready and the consolidated details of Amount Payable may please be furnished to this office in the format given below :-

Name of Circle	Leave Encashment payable to Absorbed Employees for the Leaves Accrued up to 30.09.2000	Leave Encashment payable to Absorbed and BSNL Recruited Employees for the Leaves Accrued from 01/10/2000 onwards	Total Leave Encashment payable under VRS-2019	Gratuity payable to BSNL Recruited Employees
A	B	C	D=B+C	E

Liability in this regard be accounted for in the month of January-2019. The Fund Requisition and subsequent utilization thereof may be submitted to Banking Cell of BSNL Corporate Office.

Surajit Mandol
16/12/19
(Surajit Mandol)
Sr. General Manager (CA)

Copy for necessary action to:

- GM (Finance)/IFAs of all Circles, BSNL.
- Sr. GM(CBB), BSNL Corporate Office
- Sr. GM(Establishment), BSNL Corporate Office